

# BENEFITS ADVISORY COMMITTEE

# Minutes

WORKING GROUP MEETING	
<b>Group Name:</b>	Benefits Advisory Committee
<b>Date:</b>	February 18, 2022
<b>Time and Location:</b>	9:30 AM – 10:00 AM CST   Zoom

ATTENDEES			
<input checked="" type="checkbox"/>	Winifred Williams, Ex-Officio	<input type="checkbox"/>	Jodi Goode, Staff Council
<input checked="" type="checkbox"/>	Danielle Hanson, Ex-Officio	<input type="checkbox"/>	Peter Kotowski, University Senate
<input checked="" type="checkbox"/>	Heather Chester, Staff Council	<input checked="" type="checkbox"/>	D. Megan Helfgott, Univ. Representative
<input checked="" type="checkbox"/>	Eniko Racz, Univ. Representative	<input checked="" type="checkbox"/>	Juana Arauz, Univ. Representative
<input checked="" type="checkbox"/>	Jenny O'Rourke, Faculty Council	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Graham Moran, Faculty Council	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Tisha Rajendra, University Senate		

## MINUTES

**From:** Chester, Heather <htomley@luc.edu>  
**Sent:** Friday, February 18, 2022 10:35 AM  
**To:** Arauz, Juana <jarauz@luc.edu>; Kotowski, Peter <pkotowski@luc.edu>; Rajendra, Tisha <trajendra@luc.edu>; Goode, Jodi <jgoode@luc.edu>; O'Rourke, Jenny <jorourke1@luc.edu>; Racz, Eniko <Eracz@luc.edu>; Helfgott, D. Megan <dhelfgott@luc.edu>; Moran, Graham <gmoran3@luc.edu>  
**Cc:** Hanson, Danielle <Dhanson@luc.edu>; Williams, Winifred <wwilliams5@luc.edu>  
**Subject:** BAC 2/18 Minutes

Hi All,  
 Thanks for the great discussion! Notes and **action items** (called out in **red**) from today's discussion. Danielle thanks for setting up a mtg for us to confirm progress the week before our next mtg. The main reason for this is that the next regularly scheduled BAC mtg, we will most likely have an insurance broker use quite a bit of the time for that meeting.

Please let me know if I missed anything.

Thank you,

**Heather T. Chester**, PMP, MSIT, MBA, MEd, CSM, ITIL  
 ITS Sr. Project Manager  
 Loyola University Chicago  
 w: 773-508-3586

**BAC**  
**Final Rank (based on timing)**

**Parental Leave**

2

Evaluate against AJCU schools and Peer&Aspiration School list (approx 46). Identify expanded schools and why they should be benchmarked against? Background Info may help identify requirements:

[https://docs.google.com/spreadsheets/d/1gt1B2FDgdqTt8YNLsM-99ElGvLxV3B9Zq0ZnXUmZkLk/edit?fbclid=IwAR3ZKtZO3\\_ZPd7V3wrzhgFqD7bMVdHyPwsRLk4fN19lsS04g0kt3rCeKJsM#gid=0](https://docs.google.com/spreadsheets/d/1gt1B2FDgdqTt8YNLsM-99ElGvLxV3B9Zq0ZnXUmZkLk/edit?fbclid=IwAR3ZKtZO3_ZPd7V3wrzhgFqD7bMVdHyPwsRLk4fN19lsS04g0kt3rCeKJsM#gid=0)

**403B Make Up**

3

Evaluate against AJCU schools and Peer&Aspiration School list (approx 46). Identify expanded schools and why they should be benchmarked against?

**Revisit Insurance**

1

Will take the most time. RFI From insurance broker, potentially in 2-3 weeks for BAC to learn/background info. Recommendation mid-April. Decision May. Lead time is 6 months prior to 11/1 open enrollment.

**Tuition Benefit**

4

Tuition Benefit or Parental Leave will be 2nd for time/effort.

**Notes:**

**Action Items from 2/18 Mtg**

**Team** meet within next week, determine lead, goals, timeline for 3/11 Mtg

N/A

**Team** meet within next week, determine lead, goals, timeline for 3/11 Mtg. **HR** share 4/21 Cbiz info with BAC for background knowledge/terms by 3/4. **BAC** review survey results for themes and share suggestions via email to all by 3/4.

**Team** meet within next week, compile all background info, potential next steps for 3/11 Mtg. **Team** compile info to share with the group by 3/4. Team will expand/change once we have a few other projects underway.

**Bring to 3/11 Mtg**

Expanded comparison list & why to include additional schools (criteria). Provide update on schools researched to date, financial impacts to consider, any criteria for equity.

TBD

Questions about Insurance. Themes to address for the survey constituents.

If you'd like to be on this team, share at that time. Review Tuition Benefit summary shared with BAC, and confirm lead and next steps.

**Team Members:**  
**(bold will send invites for next mtg)**

Juana  
Tisha  
Peter  
**Heather**

TBD

Megan  
Jenny  
Graham  
Jodi  
**Eniko**  
Danielle H

**Jenny**  
Eniko  
Heather